

Chief Executive's Office

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Our Ref: GKB/AJS
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Date: 9 May 2005

Chief Executive:
Jeffrey W Davies MA LLM

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Dear Councillor

You are invited to attend a meeting of the Chorley Borough Council to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 17th May, 2005 commencing at 6.30 pm for the following purposes.

AGENDA

1. **Apologies for Absence**

2. **Declarations of any Interests**

Members of the Council are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

Confirmation of the minutes of the Council Meeting held on 19 April 2005 as a correct record and signature by the Mayor (enclosed)

4. **Mayoral Announcements**

5. **Returning Officer to report that at the By-Election held on 5 May 2005 Councillor Gregory Ian Morgan was duly elected as Councillor for the Clayton-le-Woods and Whittle-le-Woods Ward**

6. **To Elect the Mayor for the ensuing Municipal Year**

- (a) Election
- (b) Declaration of Acceptance of Office
- (c) Introduction of Mayoress

Continued....

7. **To Elect the Deputy Mayor for the ensuing Municipal Year**
 - (a) Election
 - (b) Declaration of Acceptance of Office
8. **The Mayor to present portrait, plaque and medallion to the Retiring Mayor**
9. **Mayoral Announcements**
10. **Appointment of Committees etc (Pages 7 - 16)**
 - (a) To determine the Committees to be appointed for the ensuing Municipal Year (proposals to be tabled)
 - (b) To appoint the Executive Members and Representative Members for the ensuing Municipal Year, to appoint the Executive Leader and the Deputy Leader of the Council, the Executive Cabinet, the Members of Committees and Sub-Committees and other bodies for the ensuing Municipal Year (including appointing Substitute Members where appropriate) and their Chairs and Vice-Chairs and the change the name of the Local Development Framework and Community Plan Member Working Group to the Local Development Framework and Community Strategy Member Working Group as well as formally constituting the eGovernment and Access Consultation Group. (Detailed proposals to be tabled)
11. **Council Constitution (Pages 17 - 18)**

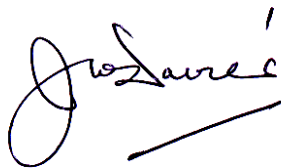
To confirm and re-adopt the Council Constitution (enclosed)
12. **To Appoint Representatives on Outside Bodies including the appointment of substitute representatives where appropriate (Pages 19 - 24)**

Schedule of the proposed representatives (enclosed)
13. **Member's Allowances - Annual Inflationary Adjustment (Pages 25 - 26)**

Report of Chief Executive (enclosed)
14. **To Approve the Timetable of Meetings for the forthcoming Municipal Year (Pages 27 - 28)**

Proposed Timetable of Meetings for 2005/06 (enclosed)
15. **Best Value Performance Plan 2005/06 (Pages 29 - 82)**

Report of Head of Corporate and Policy Services (enclosed)
16. **Questions asked under Council Procedure Rule 7 (if any)**
17. **To Consider Notices of Motion given in accordance with Council Procedure Rule 8 (if any)**
18. **Any other items(s) which the Mayor decides is/are urgent**

A handwritten signature in black ink, appearing to read "Joe Lauric", with a horizontal line underneath.

Chief Executive

Distribution

To all Members of the Council and Chief Officers